

Criterion 4 – Infrastructure and Learning Resources

4.4 Maintenance of Campus Infrastructure

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories & Computing Facilities:

The institute has dedicated Systems and Maintenance Department with experienced and well-trained staff that ensures round the clock upkeep of laboratory equipment & computing facilities. All Laboratories are having standalone/ dedicated computers and network systems. These are monitored by respective departments and well supported by Systems Department. All the routine equipment and computer maintenance, software installations and networking are handled by respective department. Anti-virus software is installed on all computers.

Library Stock Maintenance System:

Central Library holds collection of more than 11,000 books and has subscription to 80 print Journals/ Technical magazines of national and international repute. The stacking arrangement of books is aptly supported by “Dewey Decimal Classification“. Respective guide cards displaying subject name and location code ensures easy and instant access of required books, whereas the stacking of Periodicals are arranged title based in alphabetical order, with exclusive racks for technical magazines. To keep track and easy accessibility of all Library Books, ‘Stock Verification Process’ using ‘Bar Code Technology’ & Library management software is conducted yearly during Non-Academic period.

Sports Facilities:

A well experienced Physical Director has been appointed for sports facilities. Students are encouraged to participate in outdoor sports activities, ensuring physical fitness levels at all times. Institute has a football, basketball and a volleyball ground including a well-equipped gymnasium. In door games like Table-Tennis, Carom, Badminton, Ring Tennis etc are available. A well-maintained Landscaping and Vegetation Garden is maintained, to ensure pollution free and healthy campus environment. Yoga and pranayama is conducted by the Physical Director at regular morning sessions.

Classrooms:

Well designated environmental and academic savvy classrooms have been architecturally designed with adequate light and fan points to ensure a comfortable academic study environment are maintained by Systems and Maintenance Department to ensure smooth and hassle-free teaching sessions.

General Campus Facilities and Infrastructure Management

A well-qualified dedicated Team operates on SOP (Standard Operating Procedures) exclusively for facilities/ infrastructure maintenance and upkeep of the above facilities. This team is headed by Civil Maintenance Superintendent aptly supported by skilled electricians, carpenters and plumbers. They are 24x7 on campus (in shifts) to ensure hassle-free and smooth functioning of all academic related facilities at all times. DG sets, all Civil, Electrical and Solar panels have routine maintenance in

addition to AMC's for important support facilities, ensuring complete back up at all times. In addition they are strongly supported by housekeeping staff that ensure clean, dust-free and hygienic environment. A preventive and corrective maintenance for related equipment's and civil facilities, has been outsourced for professional operation as AMC's -

- Annual Pest Control Service Contract
- Fire Systems Maintenance
- Annual Maintenance of Elevators
- Maintenance of UPS
- Water Tank Cleaning
- Drinking Water Testing

