

## Performance Based Appraisal System (PBAS)

### Self-Appraisal Form (Teaching Faculty)

(For AY 2023-24)

#### PART-A: GENERAL INFORMATION

- 1) Name of the Faculty member :
- 2) Department :
- 3) Designation :
- 4) Date of joining I²IT :
- 5) Teaching experience in I²IT (no. of years):
- 6) Teaching experience in other Institutes (no. of years):
- 7) Total teaching experience (no. of years):
- 8) Total industry experience (no. of years):
- 9) Total teaching and industry experience (no. of years):

#### PART B: ACADEMIC PERFORMANCE INDICATORS (API)

(Please see detailed guidelines of this PBAS Performa before filling out this section)

#### CATEGORY- I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

##### 1. Lectures, Tutorials, Practicals, Contact Hours (Give semester-wise details, wherever necessary)

Sr. No.	Theory / Practical Course	Class & Semester	Contact Hours Planned for Semester	Sum of contact Hours Planned (A)	Conducted Number of Hours	Sum of Conducted Hours (B)	Percentage = (B*100)/A
			L= P=		L= P=		
			P=		P=		
			L=		L=		
Perceived Score by Faculty:					Score by Evaluation Committee:		

L =Lecture, P =Practical

**2. Additional Efforts taken for Improvements in Learning:**

Sr. No.	Theory / Practical Course	Additional Efforts for Learning (in hours)*			Total= A+B+C	Grand Total
		A	B	C		
Perceived Score by Faculty:				Score by Evaluation Committee:		

\*Meaning of A, B, C is mentioned in PBAS Guidelines (Category 1, Point 2)

**3. Preparation of Outcome Based Course Files / Teaching Plan:**

Sr. No.	Name of the Course	Description	Status of Completion (in %)
Perceived Score by Faculty:		Score by Evaluation Committee:	

**4. Preparation of Learning Resources (in the form of PPTs /Handouts/Clippings-only self-prepared)**

Sr. No.	Class & Course	Description
Perceived Score by Faculty:		Score by Evaluation Committee:

**5. Examination Duties and Evaluation (Mention Institutional and University Level)**

(Test Papers Assessment/ Assignments/C.A. of Practical's/ University Examinations/ Administering Internal Examination-Administration or Supervision/ Assessment Duties/ Paper setting)

Sr. No.	Types of Examination Duty Assigned	Description of Duty Carried out
Perceived Score by Faculty:		Score by Evaluation Committee:

**6. Student Feedback:**

Sr. No.	Name of Course	Average feedback
Perceived Score by Faculty*:		Score by Evaluation Committee:

\*Scale the Student feedback to the scale of 25  
(Attach feedback sheets as proof)

## 7. Result Analysis:

Sr. No.	Name of Course	% passed students
Perceived Score by Faculty*:		Score by Evaluation Committee:

\*Scale the result analysis to the scale of 25  
(Attach result analysis sheets as proof)

### **CATEGORY- II: CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

#### **1. Student related Co-Curricular and Field-Based activities:**

Sr. No.	Mention Category*	Description	Perceived score
Total Perceived Score by Faculty:		Score by Evaluation Committee:	

\*Categories are mentioned in PBAS guidelines (Category 2, Point 1)

#### **2. Contribution to Corporate Life and Management of Department through Participation in Academic and Administrative Committees and Responsibilities:**

Sr. No.	Mention Category*	Description	Perceived score
Total Perceived Score by Faculty:		Score by Evaluation Committee:	

\*Categories are mentioned in PBAS guidelines (Category 2, Point 2)

#### **3. Professional Development Activities within Institute:**

Sr. No.	Mention Category*	Description	Perceived score
Total Perceived Score by Faculty:		Score by Evaluation Committee:	

\*Categories are mentioned in PBAS guidelines (Category 2, Point 3)

#### **4. Accomplishment of Portfolio:**

Sr. No.	Portfolio assigned in the department	Accomplishments	Perceived score
Total Perceived Score by Faculty:		Score by Evaluation Committee:	

**5. Any significant contribution at Institute level (not covered earlier):**

Sr. No.	Name of activity	Accomplishments
Perceived Score by Faculty:		Score by Evaluation Committee:

**CATEGORY- III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**

**1. Research Papers: (Journal / Conference proceedings)**

Mention Category Alphabet*	Title of Paper	Name of the Journal / Conference	ISSN/ ISBN No.	Impact Factor, if any	Year & Month of Publication
Perceived Score by Faculty:			Score by Evaluation Committee:		

\*Categories are mentioned in PBAS guidelines (Category 3, Point 1)

**2. Publications: (Book/ Book Chapters)**

Sr. No.	Mention Category Alphabet*	Title of Book/Author	Name of Editor, Publisher	ISSN/ ISBN No.	Year & Month of Publication	Chapter Numbers
Perceived Score by Faculty:				Score by Evaluation Committee:		

\*Categories are mentioned in PBAS guidelines (Category 3, Point 2)

**3. Research Projects/Patents/UGC/DST/AICTE Projects:**

Sr. No.	Mention Category*	Title	Agency	Period	Amount Mobilized (In Rs.)	Patent details (if applicable)
Perceived Score by Faculty:				Score by Evaluation Committee:		

\*Categories are mentioned in PBAS guidelines (Category 3, Point 3)

**4. Training Programmes/ Conferences/ Workshops/ Seminars Attended:**

Sr. No.	Mention Category*	Title of Programme	Organized by	Duration (From--To)	Follow –up activity undertaken	Remark by HOD regarding follow-up	Total number of days
<b>Perceived Score by Faculty:</b>					<b>Score by Evaluation Committee:</b>		

\*Categories are mentioned in PBAS guideline (Category 3, Point 4)

**5. Invited Lectures or Presentation in Workshop/Seminar/ Conference:**

Sr. No.	Mention Category*	Title of Lecture/ Academic Session	Title of Conference /Seminar etc.	Organized by	Date
<b>Perceived Score by Faculty:</b>			<b>Score by Evaluation Committee:</b>		

\*Categories are mentioned in PBAS guidelines (Category 3, Point 5)

**6. Research/ Project Guidance:**

Sr. No.	Mention Category*	Number of Students	Mention Students' Name, Branch, Dissertation/Project Topic
<b>Perceived Score by faculty:</b>			<b>Score by Evaluation Committee:</b>

\*Categories are mentioned in PBAS guidelines (Category 3, Point 6)

I certify that the information provided is correct as per records available and/or documents enclosed along with duly filled PBAS Performa.

Place: Pune  
Date:

Name and signature of the Faculty  
Designation:

**Forwarded through, the HoD:**

Observations &Remarks of HoD:

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Signature of Head of Department

**(For Office Use Only)**

Sr. No.	Part	Category	Total Score
1.	B	I	
		II	
		III	
Grand Total			

**Remarks by Evaluation Committee:**

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**Recommendations by Evaluation Committee:**

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**Name(s) and signature(s) of Evaluation Committee Members:**

1. \_\_\_\_\_ 2. \_\_\_\_\_

**Signature of Principal**