

INSTITUTE LEVEL SEATS - FIRST YEAR ENGINEERING ADMISSION SCHEDULE 2023 – 24

It is mandatory for all candidates who are seeking admission for Institute Level Seats to complete the online registration process with State Common Entrance Test Cell, Government of Maharashtra and complete the Online Document Verification process as per their guidelines.

Link for Registration and Online Document Verification process for First Year Under Graduate Technical Courses in Engineering and Technology Admissions 2023-24 – <https://fe2023.mahacet.org/StaticPages/HomePage>

After the above procedure is completed, the candidates should apply by submitting an application directly to the Institute along with a non-refundable application processing fee of Rs.500/- (Rupees Five Hundred Only).

Events Schedule	Date of Event	Time of Event
Application Opens (OFFLINE)	July 20, 2023 onwards	Between 09:00 to 04:00 PM (Monday to Friday excluding Public Holidays)
Application Closes	August 17, 2023	Up to 04:00 PM
Announcement of Merit List	August 20, 2023	Up to 03:00 PM
Verification of Documents	August 21 – 22, 2023	Between 10:00 AM to 05:00 PM
Confirmation of Admission	August 21 – 25, 2023	Between 10:00 AM to 05:00 PM

Kindly go through the below document for Reporting Instructions and List of Documents.

REPORTING INSTRUCTIONS

For First Year (Academic Year 2023 – 24)

The students have to report to the academic building for Document verification and completion of Admission Process. All candidates should bring following **original documents** along with **TWO sets of self-attested photocopies**. **Also, scanned copy of all the original documents has to be bought on a Pen Drive.**

The original documents hard copies would be retained by the college for the purpose of DTE / ARA Verification. The soft copy of the documents are required to be kept with students till the completion of the course (till Course Completion).

Sr. No.	DOCUMENT LIST
<u>Students have to bring scanned copy of below mentioned applicable documents on PEN DRIVE. The soft copy of the documents are required to be kept with students till the completion of the course (till Course Completion).</u>	
1.	Acknowledgement Receipt of E- Scrutiny Center received after document verification AY 2023-24
2.	MHT – CET 2023 Score Card print out from the website of competent authority
3.	JEE (Main) 2023 Score Card print out from the website of competent authority
4.	X th Grade Mark sheet / Passing Certificate
5.	XII th Grade / Diploma Mark sheet / Passing Certificate
6.	Grade conversion in case of X th &XII th Marksheets shows grades or CGPA Score
7.	Migration Certificate (For other than Maharashtra Board)
8.	XII th / Diploma Leaving / Transfer Certificate (As Applicable)
9.	Caste Certificate – For all Reserved category students
10.	Caste Validity Certificate – For all Reserved category students
11.	Non Creamy layer Certificate valid till 31.03.2024 (For DT / VJ / NT / OBC / SBC / SEBC Category)
12.	Income Certificate – For all Reserved Category students stating that his/her parent's annual income from all source is less than Rs. 8.0 lakhs issued by appropriate competent authority of the Maharashtra State
13.	Gap Certificate (For students who have passed XII th Examination before 2023)

Sr. No.	DOCUMENT LIST
14.	<p>Nationality* Certificate (Any of the below):</p> <ul style="list-style-type: none"> ⇒ Indian Nationality Certificate issued by the Tahshildar/Executive Magistrate/Dy. Collector of the concerned Taluka/District wherein the candidate ordinarily resides ⇒ The School Leaving Certificate indicating the Nationality of the candidate as 'Indian' ⇒ Original Birth Certificate clearly indicating Nationality as 'Indian' ⇒ Original Passport (with Attested photocopy of Passport) <p>*Required only if Leaving Certificate does not specify the Nationality</p>
15.	<p>Domicile** Certificate (Any of the below):</p> <ul style="list-style-type: none"> ⇒ Domicile Certificate of Candidate / Parent issued by the Maharashtra State's appropriate authorities will be considered valid ⇒ The domicile certificate of Mother of the candidate shall be supported with marriage certificate and legal proof of change in name if any. Such candidates will be required to submit birth certificate clearly mentioning the name of the mother <p>**Required only if Leaving Certificate does not specify the place of birth in Maharashtra</p>
16.	<p>If the student is considered as below during E-Scrutiny:</p> <ul style="list-style-type: none"> ⇒ For Type "C" Candidates – Proforma A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in/outside Maharashtra ⇒ For Type "D" Candidates – Proforma B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee or undertaking along with documentary evidences from the retired employee stating place of settlement <p>Note : Both these proforma have to be accompanied by attested copy of:</p> <ol style="list-style-type: none"> 1. Transfer order 2. Joining report
17.	<p>Ex - Servicemen (Defense - 1) - Defence Service Certificate Pro forma - C. Domicile certificate of father/mother who is an Ex - service personnel is domiciled in the State of Maharashtra</p> <p>Note : This pro forma is to be accompanied by attested copy of :1. Transfer order2. Joining report</p>
18.	<p>Active Domicile Defense (Defense - 2) - Defence Service Certificate Pro forma - C and Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra</p>



Sr. No.	DOCUMENT LIST
19.	<p>Active Non Domicile (Defense - 3) - Defence Service Certificate Pro forma – C and D/E. Certificate from the employer in the pro forma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra</p> <p style="text-align: center;">OR</p> <p>Certificate from the employer in the pro forma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra</p> <p>Note : Both these proforma have to be accompanied by attested copy of:1. Transfer order2. Joining report</p>
20.	Latest Passport Size and Stamp Size color photographs (Passport Size – 10 Nos. and Stamp Size – 10 Nos.) – <u>Along with Soft copy on the Pen Drive.</u>
21.	UID / Aadhar Card self-attested Photocopy Only
22.	Character Certificate (For OMS Candidates)