Internal Quality Assurance Cell (IQAC)
Academic Year 2022 - 23

Minutes of 16th IQAC Meeting

Date: 26/08/2022

The 16th meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board room (Ground Floor) on Tuesday, 25th August 2022 at 3.45 PM.

Members Present: Dr. Vaishali Patil, Mr. Dinesh Joje, Prof. Ravindra Joshi, Prof. Anjali Jagatap, Prof. Sarang Saoji, Prof. Rupali Yeole, Prof. Dipak Uploankar, Dr. S. M. Mahalakshmi Naidu.

The Chairperson, Dr. Vaishali V. Patil, welcomed the members to the 16th IQAC meeting of the Institute. The coordinator, Dr. S. M. Mahalakshmi Naidu, also extended the welcome to the members to the meeting.

1. **Approval of Agenda items:** Accepted.

2. **Minutes of the 15th IQAC meeting:** It was resolved that the minutes of 15th IQAC meeting are confirmed.

3. **Welcoming Dr. Dipak Uploankar**

   The IQAC Chairperson, Dr. Vaishali V. Patil, and all other Committee members welcomed new IQAC member Dr. Dipak Uploankar as a Departmental IQAC coordinator of Computer Department. Also, all thanked Dr. Uma Godase for her contribution.

4. **Approval of IQAC action plan for Sem-I of AY 2022-23**

   Draft of the IQAC action plan for the upcoming semester i.e., Sem-I of AY 2022-23 was prepared by the IQAC coordinator in consultation with Chairperson, was presented to the committee members and HoDs during the meeting. The plan was approved.

5. **Date of audit of Sem-II of AY 2021-22 for CS, E&TC, IT Dept. and academic year audit for ES Dept.:**

   Chairperson Dr. Vaishali Patil suggested that the IQAC academic audit for the SEM II of AY 2021-22 for CS, E&TC, IT Dept. and academic year audit for ES Dept. be completed by the end of September 2022. It has been discussed in the meeting and resolved to schedule the academic audit.

6. **Initiatives taken and contributions made by the departments for AY 2021-22 for quality improvement of academics.**

7. **Suggestions for NBA SAR draft submission and visit**

The IQAC coordinator Dr. Mahalakshmi Naidu suggested to plan meeting exclusively for NBA visit and IEEE conference on 17th September 2022.

The Prof. Ravindra Joshi suggested loud reading session of SAR contents both at program level and at Institute level.

Also Dr. Dipak Uploankar suggested all non-teaching, students and all other stake holders should be involved in loud reading session of SAR. It has been discussed in the meeting and resolved to adapt.

8. **Pending tasks (Preparing the Index for IQAC file structure)**

The IQAC coordinator Dr. Mahalakshmi Naidu reviewed the task of preparation the Index for IQAC file Structure. All committee members discussed and approved it.

9. **Any other item with the permission of Chairperson**

Prof. Sarang Saoji given suggestion to arrange Alumni visit. Also, he has suggested to conduct one session on IPR for all faculties. It has been discussed in the meeting and resolved to adapt.

Prepared by,
Dr. S. M. Mahalakshmi Naidu
IQAC Coordinator

Dr. Vaishali V. Patil
Chairperson