

**Internal Quality Assurance Cell (IQAC)
Academic Year 2024 - 25**

Minutes of 21st IQAC Meeting

Date: 09/07/2024

The 21st meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board room (Ground Floor) on Monday, 08th July 2024 at 03.00 PM.

Members Present: Dr. Vaishali Patil, Mr. Dinesh Joje, Prof. Ravindra Joshi, Prof. Prashant Ahire, Prof. Sarang Saoji, Prof. Rupali Yeole, Prof. Dipak Uploankar, Dr. S. M. Mahalakshmi Naidu, Dr. R. A. Patil, Dr. Ajitkumar Shitole, Dr. Jyoti V. Surve, Prof. Rakhi P. Wagh. The Chairperson, Dr. Vaishali V. Patil, welcomed the members to the 22nd IQAC meeting of the Institute.

1. **Approval of Agenda items:** Accepted.
2. **Minutes of the 20th IQAC meeting:** It was resolved that the minutes of 20th IQAC meeting were confirmed.
3. **IQAC Action Plan:** A draft of the IQAC Action Plan for the upcoming Semester I of the Academic Year 2024-25 was prepared by the IQAC Coordinator in consultation with the Chairperson. This draft was presented to the committee members and Heads of Departments during the meeting and was subsequently approved.
4. **Any other item with the permission of Chairperson**
 - a) The academic audit for the Academic Year 2023-24, covering Semester I and Semester II, was conducted from 25th to 28th June 2024. Observations made during the audit were discussed.





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- b) It was discussed and approved that, to monitor progress and improvements, two intermediate reviews will be scheduled: one to take place one month after the commencement of the term, and the second after two months.

The meeting concluded with a note from the Chairperson, Dr. Vaishali Patil, emphasizing that a follow-up meeting for the planning and preparation of the NAAC Peer Team Visit will be scheduled upon confirmation of the dates from the NAAC office.

Prepared by

Dr. S. M. Mahalakshmi Naidu
IQAC Coordinator

Approved by

Dr. Vaishali V. Patil
IQAC Chairperson

