

**Internal Quality Assurance Cell (IQAC)**  
**Academic Year 2024 - 25**

**Minutes of 22<sup>nd</sup> IQAC Meeting**

**Date: 02/09/2024**

The 22<sup>nd</sup> meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board room (Ground Floor) on Monday, 02<sup>nd</sup> September 2024 at 03.00 PM.

**Members Present:** Dr. Vaishali Patil, Mr. Dinesh Joje, Prof. Ravindra Joshi, Prof. Prashant Ahire, Prof. Sarang Saoji, Prof. Rupali Yeole, Prof. Dipak Uploankar, Dr. S. M. Mahalakshmi Naidu, Dr. R. A. Patil, Dr. Ajitkumar Shitole, Dr. Jyoti V. Surve, Prof. Rakhi P. Wagh. The Chairperson, Dr. Vaishali V. Patil, welcomed the members to the 23<sup>rd</sup> IQAC meeting of the Institute.

**1. Approval of Agenda items:** Accepted.

**2. Minutes of the 21<sup>st</sup> IQAC meeting:** The minutes of 21<sup>st</sup> IQAC meeting were confirmed. This meeting was scheduled exclusively for planning the NAAC Peer Team Visit as discussed in the 22<sup>nd</sup> IQAC Meeting.

**3. Planning the NAAC Peer Team Visit**

The IQAC Chairperson, Dr. Vaishali V. Patil, provided a brief overview of the schedule for the upcoming visit by the NAAC Peer Team, which is scheduled for Thursday, 26th September 2024, and Friday, 27th September 2024.

In preparation for the visit, various committees have been established and formally approved. The responsibilities for each committee were delineated, and the specific duties of each member were discussed in detail.

The Departmental IQAC Coordinator presented an update on the status of the required documents for the visit.



**4. Any other item with the permission of Chairperson**

A review of the IQAC file, designated as Review 2, was conducted on 30th August 2024. Dr. S. M. Mahalakshmi Naidu, the IQAC Coordinator, discussed the observations made during this second review of the IQAC file audit.

Prepared by



2/19/24

**Dr. S. M. Mahalakshmi Naidu**  
IQAC Coordinator



Approved by



**Dr. Vaishali V. Patil**  
IQAC Chairperson